

# **All Nations Christian Reformed Church**

## **General Guidelines for Postings and Announcements**

*(October, 2015)*

### **Summary**

This document provides guidelines for the use of various means of public communication within All Nations CRC.

### **Scope**

These guidelines cover the use of the following:

- ⌚ the bulletin
- ⌚ the literature racks
- ⌚ the fellowship hall bulletin boards
- ⌚ the church website
- ⌚ the [newsletter@allnationscrc.org](mailto:newsletter@allnationscrc.org) email list
- ⌚ the announcement time immediately following the morning service
- ⌚ the Sunday announcements sheet

### **General Guidelines**

When using any of these means of communication, all content should be of relevance to the church life of ANCRC, the CRC denomination, or our local community.

When content is primarily of relevance to the local community, it should reflect the church's role as a witness for Christ. Some discretion should be used when considering the promotion of events and/or organizations unrelated to the work of the church at large. When in doubt, approach any member of council.

### **The Literature Racks**

These racks are intended for the distribution of free brochures, pamphlets etc. produced by ministries and ministry partners of the church. Literature from other agencies supported or recognized by the church, such as local shelters and the like, is also appropriate.

### **The Bulletin Boards**

Some sections of the board are reserved for various ministries or groups; please take care to ensure that material is posted in the appropriate space.

### **The Website**

All Nations' website is found at [www.allnationscrc.org](http://www.allnationscrc.org) and is maintained by the Communications Committee. It is intended for the promotion of all ANCRC ministries and events. To have your ministry or group represented on the website, contact the Communications Committee.

### **newsletter@allnationscrc.org**

This mailing list is for posting of messages newsworthy to the All Nations church family. All subscribers can post to this list. To subscribe, go to the "Members" section of the church website and click on "Church Email List."

**Bulletin**

Send bulletin announcements to [ancrc.announcements@gmail.com](mailto:ancrc.announcements@gmail.com) by Thursday noon of a given week. The bulletin is for announcements newsworthy to the All Nations church family.